



Center for Nonviolence

235 West Creighton
Avenue Fort Wayne, IN
46807

JOB VACANCY

Position: Intervention Program Staff Member

Salary Range: Will be established according to CfN policies regarding part time wages/benefits.

GENERAL DESCRIPTION OF POSITION: This staff member is accountable to their assigned Program Collective and will assume joint responsibility for maintaining the quality of intervention programs and services at the Center for Nonviolence.

EXAMPLES OF DUTIES:

1. Group facilitation: planning and facilitating culturally competent, trauma-informed violence intervention groups.
 2. Perform administrative tasks relevant to intervention programming, such as the tracking of sessions, case review, and maintaining communication with referral sources.
 3. Culturally and linguistically relevant curriculum and activity development.
 4. Attend assigned trainings, events, and professional development opportunities to remain current in practice.
 5. Conduct individual client conferences and contacts.
 6. Participate in community outreach such as educational presentations, networking, and special project development and implementation.
 7. Participate as a team member in designated cross-program, agency-wide, and community-based activities.
 8. Keep abreast of changes in issues, laws, services, community resources, etc. that may impact clients.
 9. Other duties as assigned.
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SKILLS AND QUALIFICATIONS:

1. Strong written and oral communication skills.
2. Commitment to nonviolent practice in personal and professional life.
3. Knowledge and cultural competence in working with marginalized populations including language, culture, history. Must be fluent in a language(s) other than English if hired for a position serving non-English-speaking communities.
4. Knowledge of domestic violence dynamics, best practices for providing trauma-informed care, working with various systems and institutions, and understanding of effective client advocacy and social work practices.
5. After extensive training, must have the ability to work with minimal supervision with occasional monitoring and evaluation of performance. Must be self-motivated, detail oriented, well organized, dependable, productive, able to navigate multiple priorities; and able to function well under deadlines.
6. Ability to work and share power with individuals and groups (including staff and clients) from a variety of racial, cultural, and socio-economic backgrounds.
7. Must have a personal and professional commitment to confidentiality and ethics.
8. Ability to represent the Center for Nonviolence in a professional and ethical manner at all times.
9. Ability to present one's self as the public face of the Center when working with/networking in the wider community.
10. Knowledge of, and commitment to, gender and racial equity; feminist philosophies and practices; the empowerment and equality of all cultural groups served by CfN; and a commitment to ending all forms of oppression, including those based on race, age, gender, gender identity, sexual orientation, class, religion or disability.
11. Previous professional experience, training, or education in ethics, social work, social/human services, and group facilitation is a plus.
12. Ability to give and receive critical/constructive feedback, willingness to engage in deep self-reflection/introspection, and openness to, and interest in, collective model of consensus-building and decision-making.
13. Ability to adapt to a hybrid work model (virtual/off-site and in-person/on-site).

Qualified candidates should send cover letter and resume via email (info@centerfornv.org)